



ADMINISTRATIVE RECORD

RARITAN BAY SLAG SITE

**OLD BRIDGE TOWNSHIP AND SAYREVILLE BOROUGH, MIDDLESEX
COUNTY, NEW JERSEY**

Prepared for:

Removal Action Branch
U.S. EPA Region II
Edison, New Jersey 08837

Prepared by:

Region II Removal Support Team 2
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Edison, New Jersey 08837

DCN #: RST2-02-F-0972
EPA Contract No. 68-W-06-072

May 2009

Administrative Records in Local Repositories

The "Administrative Record" is the collection of documents, which form the basis for the selection of a response action at a Superfund site. Under Section 113(k) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended by the Superfund Amendments and Reauthorization Act (SARA), the EPA is required to establish an Administrative Record available at or near the site.

The Administrative Record file must be reasonably available for public review during normal business hours. The record file should be treated as a non-circulating reference document. This will allow the public greater access to the volumes and also minimize the risk of loss or damage. Individuals may photocopy any documents contained in the record file, according to the photocopying procedures at the local repository.

The documents in the Administrative Record file may become damaged or lost during use. If this occurs, the local repository manager should contact the EPA Regional Office for replacements. Periodically, the EPA may send supplemental volumes and indexes directly to the local repository. These supplements should be placed with the initial record file.

The Administrative Record file will be maintained at the local repository until further notice. Questions regarding the maintenance of the record file should be directed to the EPA Regional Office.

The Agency welcomes comments at any time on documents contained in the Administrative Record file. Please send any such comments to Andrew L. Confortini, On-Scene Coordinator, Removal Action Branch, U.S. EPA Region II, 2890 Woodbridge Avenue, Edison, NJ 08837.

For further information on the Administrative Record file, contact Mr. Andrew L. Confortini at (732) 906-6827.

**ADMINISTRATIVE RECORD GUIDANCE
MODEL FILE STRUCTURE**

1.0 SITE IDENTIFICATION

- 1.1 Background - RCRA and other information**
- 1.2 Notification/Site Inspection Reports**
- 1.3 Preliminary Assessment (PA) Report**
- 1.4 Site Investigation (SI) Report**
- 1.5 Previous Operable Unit Information**

2.0 REMOVAL RESPONSE

- 2.1 Sampling and Analysis Plan**
- 2.2 Sampling and Analysis Data/Chain of Custody Forms**
- 2.3 EE/CA Approval Memorandum (for non-time critical removals)**
- 2.4 EE/CA (for non-time critical removals)**
- 2.5 Action Memorandum/Funding Request**
- 2.6 Amendments to Action Memorandum**
- 2.7 POLREP's**
- 2.8 Other Technical Documents**
- 2.9 Work Plans**
- 2.10 Waste Disposal Documentation**

3.0 REMEDIAL INVESTIGATION (RI)

- 3.1 Sampling and Analysis Plan**
- 3.2 Sampling and Analysis Data/Chain of Custody Forms**
- 3.3 Work Plan**

4.0 FEASIBILITY STUDY (FS)

- 4.1 ARARS Determinations**
- 4.2 FS Reports**
- 4.3 Proposed Plan**
- 4.4 Supplements and Revisions to the Proposed Plan**

5.0 RECORD OF DECISION (ROD)

- 5.1 ROD**
- 5.2 Amendments to ROD**
- 5.3 Explanations of Significant Difference**

6.0 STATE COORDINATION

- 6.1 Cooperative Agreements/SMOA**
- 6.2 State Certification of ARARS**
- 6.3 State Referral Document**

7.0 ENFORCEMENT

- 7.1 Enforcement History**
- 7.2 Endangerment Assessment**
- 7.3 Administrative Orders**
- 7.4 Consent Decrees**
- 7.5 Affidavits**
- 7.6 Documentation of Technical Discussion with PRPs on Response Actions**
- 7.7 Notice Letters and Responses.**

8.0 HEALTH ASSESSMENTS

- 8.1 ATSDR Health Assessments**
- 8.2 Toxicological Profiles**
- 8.3 Risk Assessment**
- 8.4 New York State Department of Health Correspondence**

9.0 NATURAL RESOURCE TRUSTEES

- 9.1 Notice Issued**
- 9.2 Finding of Fact**
- 9.3 Reports**

10.0 PUBLIC PARTICIPATION

- 10.1 Comments and Responses**
- 10.2. Community Relations Plan**
- 10.3 Public Notice(s) (Availability of the Administrative Record, File, Availability of the Proposed Plan, Public Meetings)**
- 10.4 Public Meeting Transcripts**
- 10.5 Documentation of Other Public Meetings**
- 10.6 Fact Sheets and Press Releases**
- 10.7 Responsiveness Summary**
- 10.8 Late Comments**
- 10.9 Access Agreements**

11.0 TECHNICAL SOURCE AND GUIDANCE DOCUMENTS

- 11.1 EPA Headquarters Guidance**
- 11.2 EPA Regional Guidance**
- 11.3 State Guidance**
- 11.4 Technical Source**

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ADMINISTRATIVE RECORD FILE

MODEL INDEX OF DOCUMENTS

The index of documents contains the following information about each document:

Document #:	Site Code (three letters of site name), Section, First Page EXAMPLE (RBS 1.4001)
Title:	Abstract of Document Contents
Category:	Document Category / Section of Administrative Record File
Author:	Writer and Affiliation
Recipient:	Addressee or Public and Affiliation, if applicable
Date:	When Document was Created or Transmitted

Note: Items in the Administrative Record are for public access, and should be removed from the file only for copying. The cost of reproduction of the documents in the file is the responsibility of the person requesting the copy.

**RARITAN BAY SLAG SITE
ADMINISTRATIVE RECORD FILE**

INDEX OF DOCUMENTS

Document #: RBS 1.4001- 1.4100

Title: Summary Letter Report

Category: Site Identification/Site Investigation (SI) Report

Author: Weston Solutions, Inc.

Recipient: United States Environmental Protection Agency

Date: January 2009

Document #: RBS 2.5001- 2.5004

Title: Documentation of Request for Verbal Authorization for a Removal Action at the Raritan Bay Slag Site, Old Bridge Township and Sayreville Borough, Middlesex County, New Jersey

Category: Removal Response/Action Memorandum/Funding Request

Author: Andrew L. Confortini, On-Scene Coordinator, Removal Action Branch

Recipient: Walter E. Mudgan, Director, Emergency and Remedial Response Division

Date: March 18, 2009

Document #: RBS 2.5005 – 2.5008

Title: Documentation of Request for Verbal Authorization for a Ceiling Increase for the Removal Action at the Raritan Bay Slag Site, Old Bridge Township and Sayreville Borough, Middlesex County, New Jersey

Category: Removal Response/Action Memorandum/Funding Request

Author: Andrew L. Confortini, On-Scene Coordinator, Removal Action Branch

Recipient: Walter E. Mudgan, Director, Emergency and Remedial Response Division

Date: April 30, 2009

Document #: RBS 2.7001 – 2.7005

Title: POLREP No. 1 (Initial) [3/9/209 – 5/20/09]

Category: Removal Response/POLREPs

Author: Andrew L. Confortini, OSC, U.S. EPA, Region II, Removal Action Branch

Recipient: J. Rotola, et al.

Date: May 21, 2009

Document #: RBS 8.1001 – 8.1055

Title: Health Consultation

Category: Health Assessments/ATSDR Health Assessments

Authors: New Jersey Department of Health and Senior Services

Recipient: United States Environmental Protection Agency

Date: February 23, 2009

Document #: RBS 8.1056 – 8.1062
Title: Letter Health Consultation
Category: Health Assessments/ATSDR Health Assessments
Author: New Jersey Department of Health and Senior Services
Recipient: United States Environmental Protection Agency
Date: February 23, 2009

Document #: RBS 10.6001 – 10.6002
Title: Community Update
Category: Public Participation/Fact Sheets and Press Releases
Author: United States Protection Agency
Recipient: Public
Date: March 2009